



SOUTH BROWARD DRAINAGE DISTRICT

**6591 S.W. 160th Ave.
Southwest Ranches, Florida 33331
(954) 680-3337 (954) 680-3339 Fax**

VARIANCE APPLICATION

1) OWNER & LOCATION OF PROPERTY:

NAME: _____

ADDRESS: _____ CITY: _____

SUBDIVISION NAME: _____ LOT: _____ BLOCK: _____

PARCEL: _____ FOLIO#: _____

PHONE #: _____ E-MAIL ADDRESS: _____

2) DESCRIPTION OF VARIANCE: _____

OWNER SIGNATURE

DATE

NOTARY SEAL AND STAMP _____

NOTARY PUBLIC

PRINTED OR STAMPED NAME OF NOTARY PUBLIC

AN APPLICATION FEE OF **\$125.00** IS REQUIRED WITH THE SUBMITTAL OF THE VARIANCE REQUEST. ***SHOULD THE VARIANCE BE APPROVED A PERMIT FROM SBDD WILL BE REQUIRED.*** APPLICANT WILL BE REQUIRED TO ENTER INTO AN INDEMNIFICATION & HOLD HARMLESS AGREEMENT AND TO PAY THE COST OF ALL APPLICABLE PERMIT FEES, LEGAL FEES AND COSTS. PERMIT APPLICATION MUST BE FILED WITH THIS OFFICE WITHIN THIRTY (30) DAYS OF BOARD APPROVAL DATE, OTHERWISE THE VARIANCE APPROVAL WILL BE CONSIDERED NULL AND VOID.

ELEVEN (11) COPIES OF THE FOLLOWING DOCUMENTS ARE REQUIRED WITH THE VARIANCE APPLICATION:

- Proof of Ownership
- A written narrative that addresses each of the following prerequisites for the granting of a variance:
 - The existing conditions and circumstances are not the result of the actions of the applicant or his/her agents (ie: the existing conditions and circumstances are the result of a non self-imposed hardship).
 - Special conditions and circumstances affecting the land, building or structure for which the variance is being sought.
 - Strict application of the provisions of the District's Criteria would deprive the applicant of reasonable use of said land, building or structure and that a genuine hardship exists.
 - The proposed variance is in harmony with the general purposes of the District's Charter and is not contrary to the public interest, health, safety, or welfare, taking into account the drainage characteristics of the surrounding properties.
 - The proposed variance is the minimum variance that will make possible the reasonable use of the land, building or structure with no adverse impacts on the District's ability to perform its duties under its Charter.
 - The proposed variance will not hinder or otherwise alter the ability of SBDD to maintain and/or operate SBDD facilities.
- A signed & sealed survey of the property dated within 30 days of submittal that includes a sketch & legal description and shows all easements, and rights-of-way. If the property fronts a water body, the survey shall clearly show the location and dimensions of the top of bank and edge of water at the time of the survey. If the encroaching structure is existing, it shall be denoted as such on the survey, and shall include dimensions and/or ties to the property lines and easement lines. The survey shall also depict the location of the basin control elevation line on the lake and/or canal.
- A sketch or drawing of the encroaching structure (existing or proposed), if applicable. Said sketch shall show the amount of encroachment and adequate details, cross-sections, etc. depicting the method of construction.
- Photos of the property that depict the area in question and the potential impacts of the variance request.
- Letter of authorization from the Home Owners Association (HOA) in which the property is located, if applicable.
- Other information as may be requested or required by the District Director or by the Board of Commissioners to properly evaluate the request.

NOTE:

The applicant must attend a Variance Review Committee (VRC) meeting prior to being scheduled for Board approval. The submittal of a Variance Application and required back-up documentation does not guarantee approval of the Variance Application by the SBDD Board, regardless of the recommendation(s) of the VRC. The SBDD Board reserves the right to deny or approve any Variance Application based on the individual merits of each application.

To be completed by SBDD

VRC meeting was held on _____.

Variance was presented at SBDD Board of Commissioner's meeting for approval on _____.

VARIANCE WAS : **Approved** **Not Approved**