

## Director – South Broward Drainage District

### District Director Position

Local Candidates only:

General Description:

The district director is responsible for the day to day management and the operations of the drainage district. The district spans 73 square miles encompassing parts of Miramar, Pembroke Pines, Southwest Ranches, Davie and Hollywood, with the district office located in Southwest Ranches on S.W. 160 Avenue (Dykes Road) between Sheridan Street and Stirling Road. The functions of the drainage district include flood control, maintenance of the waterways and pump stations, and issuing permits for construction projects, plats and residential improvements within the district. The SBDD is an independent special district and a member of the Florida Association of Special Districts (FASD). In addition to its own rules, regulations and criteria, the district is responsible for enforcing applicable rules, regulations and criteria of the SFWMD.

Job Duties/Responsibilities:

- Supervise a staff of 17± employees.
- Manage a budget of over \$3,000,000.
- Oversee the district's construction, capital improvement, maintenance and rehabilitation projects.
- Design and permit small engineering projects as the engineer of record.
- Prepare agenda for and participate in monthly district board meetings by addressing agenda items to the Board and providing the information necessary for sound decision making.
- Maintain close contact with SBDD Commissioners and respond to their concerns.
- Actively participate in countywide water management organizations and FASD.
- Receive and respond to citizen's and public official's concerns within the district and maintain effective interagency communication.

Education/Work Experience

- A Florida PE license and 10+ years experience in the field of drainage and flood control in South Florida.
- Bachelor's degree in Civil Engineering from an accredited institution.
- Design, permitting, and construction experience of projects located within Broward County.
- Working knowledge of AutoCAD.
- Understanding and ability to review IDCPR modeling program calculations.
- Excellent oral and written communication and presentation skills.
- Administration and employee management skills.

- Consensus building and negotiation skills.
- Demonstrated track record of achievement and leadership.
- Experience in stormwater management, finance and budgeting, and human resource management.

#### Fringe Benefits:

- Salary commensurate with experience.
- Senior management level in the FRS.
- Health Insurance premiums and deductible paid for.
- Earn vacation and sick leave starting at 2 weeks each per year.
- Take home work vehicle and all associated expenses.
- Professional license renewal.

Submittals and complete resumes must be received by April 30, 2010 for consideration. The new director is expected to be able to start by June 1<sup>st</sup>. Each applicant should disclose his/her criminal record. Convicted sexual offenders and predators will not be considered. Each applicant must also disclose information on any and all law suits in which he/she has been a named party including the nature of the suits and the outcomes, provide information on civil judgments and bankruptcies, be a citizen of the United States or permanent resident with the legal right to work in this country and provide his/her social security number to enable the district to verify his/her information, provide a copy of his/her driver's license to enable the district can verify the driving record, submit to a pre-employment drug test, provide information on all complaints filed against his/her professional engineering license, provide copies of all other related licenses and certifications and information on all complaints filed against same, and provide summaries of all professional positions and references for same.

Applicants are encouraged to meet with the current District Director prior to submitting his or her resume.