

SOUTH BROWARD DRAINAGE DISTRICT

6591 S.W. 160th Ave.

Southwest Ranches, Florida 33331
(954) 680-3337 (954) 680-3339 Fax

PERMIT APPLICATION INFORMATION

INFORMATION REQUIRED FOR FENCES & SPRINKLER INTAKE LINES (NOT EXCEEDING 2" DIAMETER)

1. HOMEOWNERS ASSOCIATION APPROVAL LETTER (If Applicable).
2. COMPLETED APPLICATION FORM WHICH MUST BE SIGNED ON THIRD PAGE BY A PROPERTY OWNER OR AUTHORIZED REPRESENTATIVE (REQUIRES AUTHORIZATION LETTER FROM THE HOMEOWNER).
3. UPDATED COPY OF SIGNED AND SEALED COMPLETE PROPERTY SURVEY WITH IMPROVEMENT DIMENSIONS. MARK LOCATION OF IMPROVEMENT. PLAN SIZE MUST BE NO LARGER THAN 8 ½" X 14".
4. COPY OF COMPLETE WARRANTY DEED (FOR PROOF OF OWNERSHIP AND LEGAL DESCRIPTION).
5. APPLICATION FEE - **\$75.00** FOR SINGLE IMPROVEMENT PLUS **\$25.00** PLACARD FEE.
TOTAL COST OF PERMIT IS **\$100.00**.
\$25.00 EACH ADDITIONAL IMPROVEMENT IN THIS CATEGORY
***NO PLACARD FEE FOR SPRINKLER PERMIT OR BRICK PAVERS**

INFORMATION REQUIRED FOR DOCKS, DECKS, SEAWALLS & SPRINKLER INTAKE LINES (EXCEEDING 2" IN DIAMETER):

THE FIRST FOUR ITEMS LISTED ABOVE ARE REQUIRED PLUS THE FOLLOWING ITEMS:

- A. LEGAL DOCUMENT (MUST BE SIGNED BY THE PROPERTY OWNER(S) LISTED ON WARRANTY DEED WITH OWNER(S) SIGNATURE(S) WITNESSED AND NOTARIZED).
- B. DRAWING/PLAN OF PROPOSED IMPROVEMENT WHICH SHOWS EXACTLY WHERE IMPROVEMENT(S) IS LOCATED WITHIN THE EASEMENT. PLAN SIZE MUST BE NO LARGER THAN 8 ½" X 14".
- C. FOR **SPRINKLER INTAKE LINES EXCEEDING 2" IN DIAMETER**, PROVIDE A COPY OF SOUTH FLORIDA WATER MANAGEMENT DISTRICT GENERAL WATER USE PERMIT.
- D. APPLICATION FEE - **\$150.00** (FOR INDIVIDUAL IMPROVEMENT) PLUS **\$25.00** FOR PLACARD FEE.
TOTAL COST OF PERMIT IS **\$175.00**.
***NO PLACARD FEE FOR SPRINKLER PERMIT**

FOR ANY EXISTING IMPROVEMENTS PERMIT FEE IS 3 TIMES THE REGULAR PERMIT APPLICATION FEE OR \$525, WHICHEVER IS GREATER.

CHECK OR MONEY ORDER ONLY MADE PAYABLE TO: SOUTH BROWARD DRAINAGE DISTRICT. NO CASH. PLEASE DO NOT STAPLE CHECK TO APPLICATION.

NOTE: PHYSICAL INSPECTION OF THE PROPERTY IS NECESSARY BEFORE AN APPLICATION CAN BE APPROVED AND THE PERMIT ISSUED. TIME INVOLVED, APPROXIMATELY ONE (1) WEEK FROM DATE OF SUBMITTAL.



SOUTH BROWARD DRAINAGE DISTRICT
IMPROVEMENT(S) PERMIT APPLICATION FORM

APPLICANT SHALL FILL IN ALL APPLICABLE INFORMATION.
FAILURE TO DO SO MAY CAUSE A DELAY IN PROCESSING.

FOR DISTRICT USE ONLY
6/01/2011

APPLICATION #:

PLACARD #:

PERMIT FEE: \$

PAID:

1) PROPOSED IMPROVEMENT(S) (Check all that apply):

DOCK DECK SEAWALL FENCE

SPRINKLER INTAKE LINE OTHER _____

2) DESCRIPTION OF IMPROVEMENT(S):

3) TYPE OF DISTRICT EASEMENT(S) INVOLVED FOR PROPOSED CONSTRUCTION/INSTALLATION

(Check all that apply): DRAINAGE EASEMENT LAKE MAINTENANCE EASEMENT

CANAL MAINTENANCE EASEMENT OTHER _____

4) LOCATION OF WORK:

ADDRESS: _____ CITY: _____

SUBDIVISION NAME: _____ LOT: _____ BLOCK: _____ PARCEL: _____

FOLIO#: _____

5) OWNER OF PROPERTY:

NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____ OTHER PHONE: _____

6) AUTHORIZED REPRESENTATIVE/APPLICANT OTHER THAN OWNER (IF APPLICABLE):

NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____ OTHER PHONE: _____

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7) This application, including sketches, drawings or plans and specifications attached, contains a full and complete description of the work proposed or use desired of the above described facilities of the District and for which a permit is herewith applied. This information shall become part of any permit that may be issued. It is agreed that all work or the use of the District's facilities involved will be in accordance with the permit to be granted and with the permit procedures and construction standards heretofore adopted by the District, which have been examined and are understood by the applicant and as the same may be hereafter from time to time amended, changed or revised and which (it is further understood) shall be incorporated by reference as a part of any permit which may be granted.

SPECIAL CONDITIONS:

A) In the event the SOUTH BROWARD DRAINAGE DISTRICT wishes to obtain ingress or egress to its easements and/or rights-of-way for the purposes of maintenance and/or construction of a body of water and/or drainage improvements, the removal and reinstallation of any improvements permitted hereunder shall be at owner's expense.

B) PERMITTEE, by acceptance of the permit, covenants and agrees that the SOUTH BROWARD DRAINAGE DISTRICT shall be promptly indemnified, defended, protected, exonerated and saved harmless by the PERMITTEE from and against all expenses, liabilities, claims, demands and proceedings incurred by or imposed upon said District in connection with any claim, proceeding, demand, administrative hearing, suit, attorney's fees, appellate proceeding, or other activity, including unfounded or "nuisance" claims, in which the District may become involved, or any settlement thereof, arising out of any operations under this permit, including use of bodies of water for irrigation purposes, damage to landscaping, paint damage to automobiles, buildings, or other structures, and any property damage or personal injuries, fatal or non-fatal, of any kind or character.

C) PERMITTEE, will take full responsibility for any damage which may be caused to existing facilities owned and operated by the SOUTH BROWARD DRAINAGE DISTRICT and which are adjacent to and/or in the proximity of any construction undertaken pursuant to the permit. In addition, the PERMITTEE agrees to be responsible for the reimbursement to SOUTH BROWARD DRAINAGE DISTRICT for all expenses arising out of damage to these facilities.

D) It is the DISTRICT'S policy not to allow any landscaping (i.e. trees, shrubbery, etc.) to be planted or maintained within any of the DISTRICT'S rights-of way or easements or within twenty (20) feet from the edge of any water body at the water control elevation of the basin in which said water body is located.

E) Fence may be permitted to extend perpendicular and/or parallel into lake maintenance easement. It is the District's recommendation that perpendicular fences encroach a minimum of 12' from upland easement line towards the water. Installation of 12' access gates/panels on perpendicular fences from upland easement line towards the water are recommended/optional. A 4' access gate is required on all fences running parallel to water's edge. No wooden material allowed in easement. No visual barriers or obstructed panels shall be built into fences in easement area. Only chain-link type material, pvc picket or aluminum picket fences allowed in easement.

F) The PERMITTEE shall realize that SOUTH BROWARD DRAINAGE DISTRICT'S granting of said permit does not relieve the PERMITTEE from obtaining any other necessary permits, licenses or approvals as may be required from any HOA, CITY, COUNTY, or STATE agencies.

G) The District will review each application on its own merits and determine its impact on the water management works of the District. Therefore, the PERMITTEE shall realize that additional special conditions and/or notes may apply.

H) The PERMITTEE is required to place the Permit ID Placard at the location identified on the permit. Placard shall remain on improvement permanently. PERMITTEE shall contact SBDD for replacement should placard be damaged.

**SOUTH BROWARD DRAINAGE DISTRICT
IMPROVEMENT(S) PERMIT APPLICATION FORM**

Property Owner or Authorized Representative/Applicant (authorization letter required):

Signature

Print Name

Date: _____

PERMIT DEPARTMENT

Approved: Not Approved:

By: _____

Date: _____

Comments: _____

GUIDELINE FOR FENCE INSTALLATIONS

This is a general guideline for fences to be installed within a lake maintenance easement or drainage easement within the boundary limits of South Broward Drainage District (SBDD).

Fences may be allowed to be installed in the lake maintenance easement and/or drainage easement provided they meet certain standards - each lot is looked at on a case by case basis and the fence requirements may vary. Please note, there may be some situations where fences may not be installed in these easements.

Fence permits are to be obtained from SBDD prior to any fence installation where the fence encroaches into a lake maintenance easement or drainage easement. The permit fee for a fence permit is \$75.00 plus a \$25.00 placard fee. Total cost of permit is \$100.00 payable in check or money order only.

- 1) All fences to be constructed in the lake maintenance easement must be made of either aluminum, chainlink, or PVC and the fence must be see-thru (picket or rail type). There will be no wood fences allowed in the lake maintenance easement.
- 2) Fences running perpendicular into the lake maintenance easement are recommended to encroach a minimum of 12' into the lake maintenance easement (measured from the top of the easement towards the water). It is also recommended/optional that 12' access gates or removable panels be installed in this location. There are specific situations that a 12' access gate may be required.
- 3) In situations where the fence to be constructed in the lake maintenance easement will run parallel to the lake maintenance easement, a 42" minimum access gate will be required along that fence line.
- 4) For fences running perpendicular into a drainage easement, a 4' access gate will be required along the fence line in the easement. Wood fences will be allowed in a drainage easement provided that the wood fence does not encroach into the lake maintenance easement (see # 1 above).
- 5) For wood or PVC board on board fences, shadowbox fences, etc. installed in a drainage easement that is intended to be used as a drainage swale, the bottom of the fence must be installed a minimum of 3" above the existing ground. Fences should not hinder the flow of the water to the catch basin. Also, fences should be setback from drainage structures so that the lid and/or grates can be easily removed.
- 6) Property owner is responsible for maintaining easements located on property (i.e. mowing grass).
- 7) Side yard setback grades and rear yard grades shall not be altered.
- 8) Permit ID Placard shall be installed on fence at the location shown on the permit or as approved by SBDD. Placard should be secured to fence prior to calling for final inspection.

If the District requires the use of the easement enclosed by the fence, it is acknowledged by the permittee that the District shall not be liable for any damage that is done to the fence during the District's ingress and/or egress.

If you have any questions please call our office at (954) 680-3337.