



SOUTH BROWARD DRAINAGE DISTRICT

SITE PLAN / DRC – REVIEW APPLICATION GUIDELINES

The following documents are required for Site Plan and Development Review Committee (DRC) sign-off by SBDD:

- 1) Provide completed **Site Plan / DRC Review Application**.
- 2) Provide one (1) copy of the **Site Plan**.
- 3) Provide one (1) copy of the **Site Survey**.
- 4) Provide one (1) copy of the preliminary **Paving & Drainage Plan**. The plan shall indicate the location of all existing and proposed SBDD easements.
- 5) Provide one (1) copy of the **Drainage Report** or **Drainage Calculations** for the proposed site. The following information shall be included:
 - a. Land Use breakdown.
 - b. Basin Storage analysis per SBDD criteria.
 - c. Flood Routing Calculations for the 100-year, 3-day and 10-year, 3-day storm events.
- 6) Provide one (1) copy of the conceptual **SFWM permit** (if applicable).
- 7) Provide one (1) copy of the proposed **Landscape Plan**.
- 8) Provide **Application / Review Fee** of \$ 250.00. Fees shall be provided in the form of a check or money order made payable to: SOUTH BROWARD DRAINAGE DISTRICT. Please note that CASH or CREDIT CARDS are not a viable form of payment at this time.

Upon receipt of the Site Plan/DRC package, SBDD shall review the applicant's submittal and provide written Site Plan/DRC comments to the municipality where the proposed development is located, with a copy to the applicant.

The applicant shall address all Site Plan/DRC comments and resubmit revised plans/calculations as necessary, along with a written response to all review comments.

As part of the site plan/DRC sign-off by SBDD, the property owner(s) shall agree to enter into a Maintenance & Indemnification Agreement with the District regarding the maintenance responsibilities for the on-site drainage system. In addition, the drainage system for the proposed development shall accommodate any off-site drainage through the property's drainage/water management system, as applicable.

Once the applicant has addressed SBDD's Site Plan/DRC comments, the District Director will send an e-mail to the local municipality's Planning Department notifying them that the applicant has addressed SBDD's Site Plan/DRC comments and that SBDD has no objections to the approval of the site plan.

Please note that SBDD's sign-off on a Site Plan does not preclude the applicant or property owner from the requirement to obtain a Paving and Drainage Permit from SBDD, prior to starting any construction activities, or from complying with all SBDD criteria.